

Recovery Technology Health and Safety Plan Outcome Report

2021

This Health and Safety Outcome report addresses all Health and Safety issues that occurred during 2021 at Recovery Technology. Recovery Technology takes every measure possible to assure the Health and Safety needs of Clients and Staff is met.

Exposure Control Plan

- 1. Exposure Training:** All Recovery Technology staff hired during 2021 received an initial training upon hire, and all current staff received exposure training annually during staff meetings.
- 2. Hepatitis B Vaccine Injections:** All Recovery Technology staff hired during 2021 was given information about receiving the HBV vaccination series. It is the responsibility of the employee to obtain and pay for the vaccination series.
- 3. Tuberculosis:** All Recovery Technology staff hired during 2021 received a TB screening. If indicated, a TB test was required. Current staff are required to complete a TB screening every 2 years and if indicated must have a TB test completed. There were no positive TB tests in 2021.
- 4. Determining Level of Risk:** Employees who are at high risk for frequent or occasional contact with blood or other potentially infectious materials are trained and have at their disposal personal protective equipment.
- 5. Universal Precautions:** Employee exposure to blood borne pathogens is controlled using Universal Precautions.
- 6. Handling Sharps:** All staff is trained annually on handling sharps.
- 7. Medical Equipment-Review by Medical Director:** Recovery Technology uses safe medical devices and equipment to minimize exposure to blood borne pathogens. Sharps are disposed of per the Health and Safety Plan.
- 8. Personal Protective Equipment:** PPE is provided to Recovery Technology staff without cost to the employee. All employees have access to gloves, masks, and the First Aid kit always. Staff who transport clients are provided first aid kits for their vehicles. Also available are gowns, face shields, hand sanitizer and disinfectant spray for rooms and cars.
- 9. Hand Hygiene:** The importance of hand washing to prevent disease transmission is discussed regularly during staff meetings. Hand sanitizer is also available to staff. Additional hand sanitizing units are mounted on the walls throughout the building to further assist staff in sanitizing their hands.
- 10. Pandemic Flu:** There were no widespread flu outbreaks in 2021. However, there was a Corona Virus (Covid-19) Pandemic. Recovery Technology added a Covid-19 Preparedness and Response Plan to the health and safety plan. There were no widespread Covid-19 outbreaks in staff or clients throughout 2021. Many staff continue to utilize telehealth for the safety of clients and themselves. Recovery

Technology continues to follow the CDC guidelines regarding the use of masks. Recovery Technology was also able to set up a vaccination clinic on site when the vaccine became available.

- 11. Infection Containment:** There were no reports of other communicable diseases (other than Covid-19) by staff or clients during 2021.
- 12. Housekeeping:** Recovery Technology hired an additional staff to clean and sanitize all areas. Tables, chairs and other surfaces and doorknobs were sanitized several times a day. All staff took responsibility for sanitizing common areas.
- 13. Waste Handling and Disposal:** All potentially infectious material is handled as hazardous waste and is placed in red biohazard bags and disposed of per the Health and Safety Plan.
- 14. Work Practices:** Changes in work practices are identified through review of safety incidents and through employee feedback. Staff were required to wear face coverings throughout 2021 due to the Covid-19 Pandemic. Staff were also encouraged to work from home to reduce the number of people in the building.
- 15. Immediate Response:** There were no emergencies or widespread disaster in the Jackson area in 2021.
- 16. Command Center Phone:** There were no incidents involving the need for a command center phone in 2021.
- 17. Medical Emergencies:** There were several medical emergencies that Recovery Technology staff handled in 2021. All of these were reviewed by the Quality Improvement team and were deemed to have been handled appropriately by staff.
- 18. Blood Borne Pathogen Exposure (Post Exposure Procedures):** There was no exposure to Blood Borne Pathogens reported in 2021.
- 19. Exposure to Chemicals or Fumes:** There were no incidents involving Chemicals or Fumes in 2021.
- 20. Clinical Emergency:** There were no Clinical Emergencies at Recovery Technology during 2021.
- 21. Lockdown:** There were no incidents requiring a lockdown in 2021.
- 22. Power and Utility Failures:** There was no power or Utility Failures at Recovery Technology in 2021.
- 23. Fire:** There were no fires at Recovery Technology in 2021.
- 24. Earthquake:** There were no earthquakes in Jackson, Michigan in 2021.
- 25. Bomb Threats:** There were no bomb threats at Recovery Technology in 2021.
- 26. Evacuation:** There were no incidents requiring evacuation at Recovery Technology in 2021.

27. Blizzards, ice storms, snowstorms: There were no Blizzards, Ice Storms or Snowstorms in 2021 that prevented Recovery Technology from performing normal business activities.

Business Continuity and Pandemic Flu Plan Report

There were no pandemic flu outbreaks in 2021. Recovery Technology was able to remain open with full staffing levels throughout 2021. Recovery Technology followed all CDC guidelines in handling the Covid-19 pandemic.

Emergency Response Drills

Recovery Technology performs the following drills at least annually:

*Utility Failure

*Fire

*Bomb

*Tornado

*Threatening Behavior/Weapon

*Earthquake

*Medical Emergency

Please see attached for results of these drills.

Safety Audits/Inspections

Safety Audits and inspections are conducted monthly. Please see attached for results. First aid kits are inspected and restocked at this time, as well as Personal Protective equipment.