

Recovery Technology Health and Safety Plan Outcome Report

2017

This Health and Safety Outcome report addresses all Health and Safety issues that occurred during 2017 at Recovery Technology. Recovery Technology takes every measure possible to assure the Health and Safety needs of Clients and Staff is met.

Exposure Control Plan

- 1. Exposure Training:** All Recovery Technology staff hired during 2017 received an initial training upon hire, and all current staff received exposure training annually during staff meetings.
- 2. Hepatitis B Vaccine Injections:** All Recovery Technology staff hired during 2017 was given information about receiving the HBV vaccination series. It is the responsibility of the employee to obtain and pay for the vaccination series.
- 3. Tuberculosis:** All Recovery Technology staff hired during 2017 received a TB screening. If indicated, a TB was required. Current staff are required to complete a TB screening every 2 years and if indicated must have a TB test completed. There were no positive TB tests in 2017.
- 4. Determining Level of Risk:** Employees who are at high risk for frequent or occasional contact with blood or other potentially infectious materials are trained and have at their disposal personal protective equipment.
- 5. Universal Precautions:** Employee exposure to blood borne pathogens is controlled through the use of Universal Precautions.
- 6. Handling Sharps:** All staff is trained annually on handling sharps.
- 7. Medical Equipment-Review by Medical Director:** Recovery Technology uses safe medical devices and equipment to minimize exposure to blood borne pathogens. Sharps are disposed of per the Health and Safety Plan.
- 8. Personal Protective Equipment:** This is provided to Recovery Technology staff without cost to the employee. All employees have access to gloves, masks and the First Aid kit at all times.
- 9. Hand Hygiene:** The importance of hand washing to prevent disease transmission is discussed regularly during staff meetings. Hand sanitizer is also available to staff.
- 10. Pandemic Flu:** There were no widespread flu outbreaks in 2017.
- 11. Infection Containment:** There were no reports of other communicable diseases by staff or clients during 2017.
- 12. Housekeeping:** Recovery Technology has a person on staff that is responsible for sanitizing toys in the Play Therapy Rooms as well as Recovery Technology tables and other surfaces and doorknobs.

- 13. Waste Handling and Disposal:** All potentially infectious material is handled as hazardous waste and is placed in red biohazard bags and disposed of per the Health and Safety Plan.
- 14. Work Practices:** Changes in work practices are identified through review of safety incidents and through employee feedback. There were no changes in 2017.
- 15. Immediate Response:** There were no emergencies or widespread disaster in the Jackson area in 2017.
- 16. Command Center Phone:** There were no incidents involving the need for a command center phone in 2017.
- 17. Medical Emergencies:** There were no medical emergencies at the Recovery Technology location in 2017.
- 18. Blood Borne Pathogen Exposure (Post Exposure Procedures):** There was no exposure to Blood Borne Pathogens reported in 2017.
- 19. Exposure to Chemicals or Fumes:** There were no incidents involving Chemicals or Fumes in 2017.
- 20. Clinical Emergency:** There were no Clinical Emergencies at Recovery Technology during 2017.
- 21. Lockdown:** There were no incidents requiring a lockdown in 2017.
- 22. Power and Utility Failures:** There was no power or Utility Failures at Recovery Technology in 2017.
- 23. Fire:** There were no fires at Recovery Technology in 2017.
- 24. Earthquake:** There were no earthquakes in Jackson, Michigan in 2017.
- 25. Bomb Threats:** There were no bomb threats at Recovery Technology in 2017.
- 26. Evacuation:** There were no incidents requiring evacuation at Recovery Technology in 2017.
- 27. Blizzards, ice storms, snowstorms:** There were no Blizzards, Ice Storms or Snow Storms in 2017 that prevented Recovery Technology from performing normal business activities.

Business Continuity and Pandemic Flu Plan Report

There were no emergencies, pandemic flu outbreaks, power outages or any other disaster that required Recovery Technology to implement the Business Continuity and Pandemic Flu plan in 2017.

Emergency Response Drills

Recovery Technology performs the following drills at least annually:

*Utility Failure

*Fire

*Bomb

*Tornado

*Threatening Behavior/Weapon

*Earthquake

*Hazardous Material Spill

Please see attached for results of these drills.

Safety Audits/Inspections

Safety Audits and inspections are conducted monthly. Please see attached for results. First aid kits are inspected and restocked at this time, as well as Personal Protective equipment.